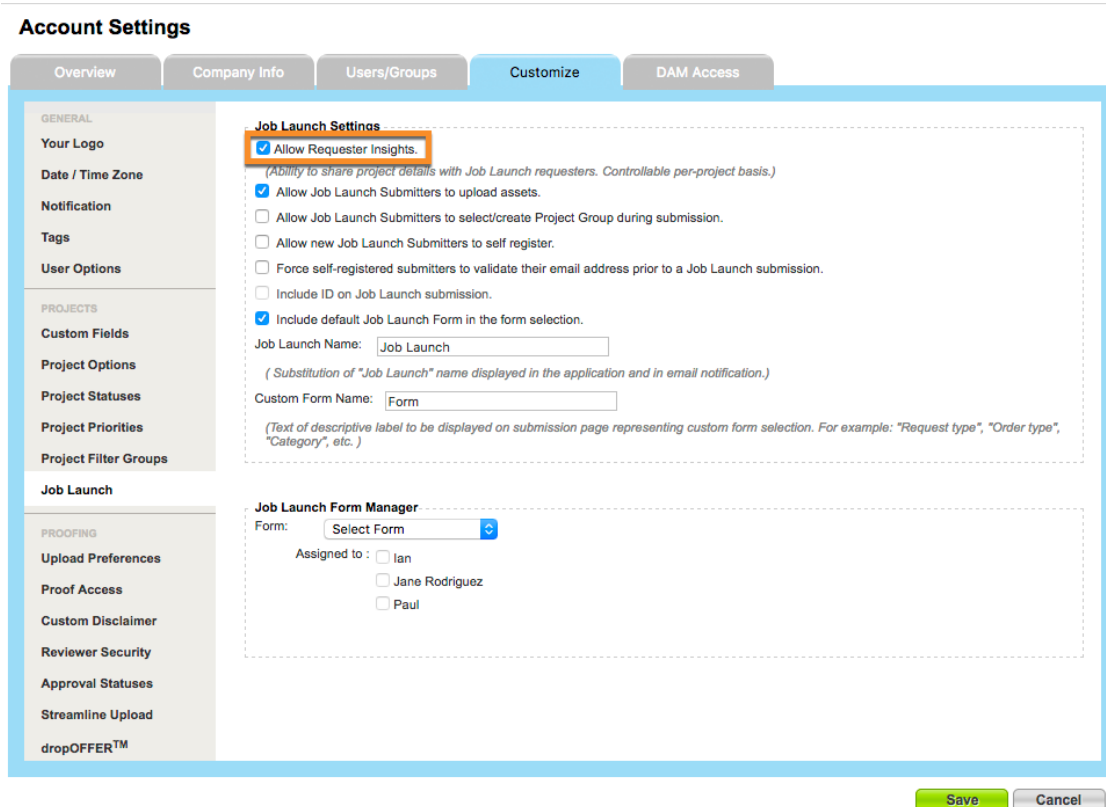


# Enabling Edits for Job Launch Requests

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If you would like to allow Job Launch submitters to edit job launch requests after submission, you must enable this feature in Account Settings and per Job Launch form.

1. Navigate to Account > Account Settings > Customize > Job Launch.
2. Check the box on top that says, '**Allow Requester Insights.**'
3. Click '**Save**' in the bottom right.



**Account Settings**

Overview Company Info Users/Groups **Customize** DAM Access

**GENERAL**

Your Logo

Date / Time Zone

Notification

Tags

User Options

**PROJECTS**

Custom Fields

Project Options

Project Statuses

Project Priorities

Project Filter Groups

**Job Launch**

**PROOFING**

Upload Preferences

Proof Access

Custom Disclaimer

Reviewer Security

Approval Statuses

Streamline Upload

dropOFFER™

**Job Launch Settings**

☒ **Allow Requester Insights.**

(Ability to share project details with Job Launch requesters. Controllable per-project basis.)

☒ Allow Job Launch Submitters to upload assets.

☐ Allow Job Launch Submitters to select/create Project Group during submission.

☐ Allow new Job Launch Submitters to self register.

☐ Force self-registered submitters to validate their email address prior to a Job Launch submission.

☐ Include ID on Job Launch submission.

☒ Include default Job Launch Form in the form selection.

Job Launch Name:

(Substitution of "Job Launch" name displayed in the application and in email notification.)

Custom Form Name:

(Text of descriptive label to be displayed on submission page representing custom form selection. For example: "Request type", "Order type", "Category", etc. )

**Job Launch Form Manager**

Form:

Assigned to :

☐ Ian

☐ Jane Rodriguez

☐ Paul

**Save** **Cancel**

Once this permission has been enabled, you can choose which Job Launch forms allow for edits.

1. Navigate to Account > Form Manager Workspace.
2. Find the form you want to customize and click the blue '**Edit**' button to the right.
3. On the '**Edit Job Launch Form**' page, check the box, '**Allow submitter to edit**



## **Job Launch Request after submission.'**

4. Click **'Save Form.'**