



Enabling Self Registration for Job Launch Submitters

Published on 05/26/2016

In order for users to self-register as a job launch submitter, an Admin must turn on that feature in the Account Settings. Check the box labeled **'Allow new Job Launch Submitters to self register.'**

My Account Close

Overview Company Info Users/Groups **Customize** Credit Summary DAM Access

Job Launch Settings

- ☒ Allow Requester Insights.
(Ability to share project details with Job Launch requesters. Controllable per-project basis.)
- ☒ Allow Job Launch Submitters to upload assets.
- ☒ Allow Job Launch Submitters to select/create Project Group during submission.
- ☒ **Allow new Job Launch Submitters to self register.**
- ☐ Force self-registered submitters to validate their email address prior to a Job Launch submission.
- ☐ Include ID on Job Launch submission.
- ☒ Include default Job Launch Form in the form selection.

Job Launch Name:
(Substitution of "Job Launch" name displayed in the application and in email notification.)

Custom Form Name:
(Text of descriptive label to be displayed on submission page representing custom form selection. For example: "Request type", "Order type", "Category", etc.)

Job Launch Form Assignment

Form:

Assigned to : ☐ Brianne Villano
☐ Erica Akroyd
☐ Sally Staff

Save Cancel

With this setting turned on, new users can access the job launch login page by going to:

<https://yoursubdomain.inmotionnow.com/JobLaunchLogin.aspx>



To register, users must click on the **New User Registration** link at the bottom of the page.

Users can fill out the necessary information to create an account, and click **Register**.

The new user will have immediate access to inMotion to begin the request process. In addition, the Admin will receive a notification that a new user has registered. The Admin can then manage which forms the new user should have access to. By default, the system will allow access to all forms.