



# Step 2 - Account Setup

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## Overview

As we begin the onboarding experience, we work with you to **provision your inMotion account**. Our first step is to import your team's Users and Contacts and provide you with login credentials. Once you receive your credentials, you are ready to access your account and begin familiarizing yourself with the basics of inMotion, as well as each person's role within the tool.

## Customer Prerequisites

- Complete [User and Contact Worksheet](http://guide.inmotionnow.com/help/ra-user-contact-worksheet) (<http://guide.inmotionnow.com/help/ra-user-contact-worksheet>)
- Provide additional items from the [Account Setup Checklist](http://guide.inmotionnow.com/help/ra-account-setup-checklist) (<http://guide.inmotionnow.com/help/ra-account-setup-checklist>)

## inMotionNow Responsibilities

- Provision your account and provide login credentials
- Import your Users and Contacts

## Next Steps!

- Begin [Self-Paced Learning Guide: Features Overview](#)
- Move on to [Step 3 - Admin Training](#)