

Project Sequence ID

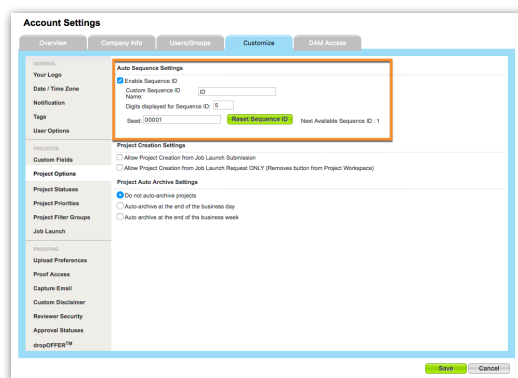
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What is Sequence ID?

Sequence ID allows you to associate a customized numerical ID with every project and/or associated job launch within inMotion. If for any reason you require a unique numerical code that automatically counts and applies to every project in the system, you can enable Sequence ID.

Enabling Sequence ID

1. Navigate to Account > Account Settings > Customize > Project Options.
2. Check to **'Enable Sequence ID.'**
3. Apply your custom settings for Sequence ID as follows:



- **Custom Sequence ID Name** - This field allows you to customize the naming convention for the customized ID throughout the system. For example, if this ID is a PO Number, Accounting Code, Master Job Number, you can apply the appropriate name here.
- **Digits displayed for Sequence ID** - This field allows you to set the number of digits in your Sequence ID.
- **Seed** - This field will be your starting ID number. You can start your custom ID at anything greater than 1.
- **Reset Sequence ID** - This button will reset your sequence ID back to 1.



From the Projects Workspace, you can enable the Sequence ID column and sort your workspace based on this identifier.

